Declaration of Conflict of Interest by Board Members and Appointed Officials

Part A: Declaration (To be completed by Declaring Member)

To: Chairman of the Board

I would like to report the following existing / potential * conflict of interest situation in relation to the discussion item:-

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<th></th>
<th>Matter to be discussed by the Board</th>
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<th>Brief description of my connection with the matter in (i) above</th>
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Signature of Declaring Member: ____________________________
Name of Declaring Member: ____________________________
Position of Declaring Member: ____________________________
Date: ____________________________

Part B: Acknowledgement (To be completed by Chairman)

To: ____________________________ (Name of Declaring Member)

Acknowledgement of Declaration

The information contained in your declaration form dated _________________ is noted. It has been decided that:-

☐ You may continue to speak and vote on the matter as described in Part A, provided that there is no change in the information declared above.

☐ You may continue to speak but should not vote on the matter as described in Part A, provided that there is no change in the information declared above.

☐ You may remain in the meeting as an observer on the matter described in Part A, provided that there is no change in the information declared above.

☐ You should withdraw from the meeting and immediately return to the Secretariat any documents regarding the matter sent to you earlier.

☐ Others (please specify):

Signature of Chairman: ____________________________
Name of Chairman: ____________________________
Date: ____________________________