



## REQUEST FOR PROPOSAL

### 徵求計劃書

Our Ref. : 2026B5AC/VS\_001  
本會參號 \_\_\_\_\_

Date : 09. 01. 2026  
日期  
Pre-meeting for presenting proposal 16. 01. 2026 09:00-16:00  
遞交計劃書預會日期 : (to be scheduled with each interested contractor)  
(按個別有意承包商安排)  
Deadline for submitting proposal : 25. 01. 2026  
計劃書遞交日期  
Site visit for selected contractors : 02. 02. 2026 15:00-17:00  
獲選承包商視察場地日期  
Project Subject : **3rd Baseball5 Asia Cup 2026 – Venue Design & Setup**  
項目名稱 : 第三屆五人制棒球亞洲盃 會場設計及佈置

Event Organizer : WBSC-Asia Baseball5  
活動主辦單位  
Event Host : The Baseball Association of Hong Kong, China (BAHKC)  
活動承辦單位 : 中國香港棒球總會  
Event Date : 27 -31. 03. 2026  
活動日期  
Event Venue : Tsuen Wan D.Park  
活動場地 : 荃灣愉景新城D.PARK  
Setup Date : 24 - 26. 03. 2026  
佈置日期  
Dismantle Date : 01. 04. 2026  
清拆日期  
Servicing Period : 02. 2026 – 04. 2026  
服務期

#### Scope of Work/Service 工作/服務範圍:

Venue Design & Construction with the following facilities

Ref: [https://drive.google.com/file/d/138-YdoS\\_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing](https://drive.google.com/file/d/138-YdoS_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing)

#### 1. Atrium

##### 1.1 Main Court

- i. Baseball5 Courts sized 21m x 21m, sports flooring to be provided by BAHKC
- ii. VIP stand: 15-20 seats
- iii. Filming platform (optional)
- iv. Official stage: 8-10 seat with table with foamboard backdrop
- v. Team Bench: W2-3m (10-12 delegates) x 2 (Home team, Away team)
- vi. Game Official area: long table and chairs for 4 people



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- vi. First-aid area: long table and chairs for 2 people, Tournament Office: 3m x 3m Marquees x2 with chairs and tables, Reception long table and chairs for 2 people
- vii. Backdrop (8'h x 8'w or 10'w) behind home plate
- viii. Speaker x 4 and control panel with operator
- ix. LED wall around the court: H1m W21m x 2 + H1m W13.5m x 2
- x. Setup the 2mH fences provided by BAHKC

#### 1.2 Team rest zone

- i. Physiotherapy area: 3m x 3m Marquees x1 with chairs and tables,
- ii. Changing Room for player x 2 , R8 with door, light
- iii. Team Rest zone Long table and chairs for total 60 pax
- iv. Media work zone Long table and chairs for total 20 pax
- v. Banner Poster including printing 3-5 pieces
- vi. Signage for each zone

#### 2. Area A

##### 2.1 Public Experience Zone

- i. Sports flooring sized 10m x 10m, sports flooring to be provided by BAHKC
- ii. with H1m fences surround the area provided by BAHKC

##### 2.2 Pitching and Bating Zone

- i. setup 3mH fences provided by BAHKC

##### 2.3 Team Introduction Gallery and Display of Champion Trophy (exact location tbc)

- i. Participating teams' introductory photos and
- ii. Baseball5 Introduction
- iii. Trophy, medal display area

##### 2.4 Event Arch in Area A ( size tbc )

#### 3. Area C

- i. Backdrop
- ii. Stage
- iii. Setup warm-up court portable barrier to separate home & away team in game day
- iv. chair for guest 100pax

- 4. All power supply connections, including both manpower and equipment, should be included in this quotation.
- 5. All venue designs must be presented in mock-up formats (e.g., 3D diagrams, concept drawings), and designer fees should be included in the quotation.
- 6. Registered Structural Engineer (RSE) Report & Required License, Insurance



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#### **Remarks:**

- ♦ Please provide quotation under each item.
- ♦ Alternative is welcome

#### **References 參考:**

##### **Floor plan, site map, venue photos**

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##### **Past events video 昔日活動視頻**

##### **YouTube stream**

[https://youtu.be/nxP0TCk-mTk?list=PLp56O077SWLCb99MJABrC5CfF6\\_sKi1vK](https://youtu.be/nxP0TCk-mTk?list=PLp56O077SWLCb99MJABrC5CfF6_sKi1vK)

#### **Notes 說明:**

- i. The quoted price submitted in the quotation is deemed to be inclusive of the execution of the works in accordance with the submissions on technical resources and technical proposals. No hidden costs or additional expense such as work overtime fee, transportation or meals allowance will be considered.
- ii. The submitted quotation shall **remain open for 16 days** from the deadline of submitting proposal, i.e. 25 Jan 2026.
- iii. You may consider your tender to be unsuccessful if no offer with you within those 16 days.



中國香港棒球總會  
THE BASEBALL ASSOCIATION OF HONG KONG, CHINA

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#### **Enquiry 查詢**

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