



REQUEST FOR PROPOSAL

徵求計劃書

Our Ref. : 2026HFB5/VS_001
本會參號

Date 日期	:	29. 07. 2026
Pre-meeting for presenting proposal 遞交計劃書預會日期	:	(to be scheduled with each interested contractor)(按個別有意承包商安排)
Deadline for submitting proposal 計劃書遞交日期	:	12. 08. 2026
Site visit for selected contractors 獲選承包商視察場地日期	:	24. 08. 2026 15:00-17:00
Project Subject 項目名稱	:	2nd Hong Kong High Five Baseball5 Championship – Venue Design & Setup 第二屆香港High Five五人制棒球錦標賽 會場設計及佈置
Event Organizer 活動主辦單位	:	The Baseball Association of Hong Kong, China (BAHKC) 中國香港棒球總會
Event Host 活動承辦單位	:	
Event Date 活動日期	:	11-13. 09. 2026
Event Venue 活動場地	:	Tsuen Wan D.Park 荃灣愉景新城D.PARK
Setup Date 佈置日期	:	08. 09. 2026 10:00PM
Dismantle Date 清拆日期	:	13. 09. 2026
Servicing Period 服務期	:	08. 2026 – 09. 2026

Scope of Work/Service 工作/服務範圍:

Venue Design & Construction with the following facilities

Ref: https://drive.google.com/file/d/138-YdoS_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing

1. Atrium

1.1 Main Court

- Baseball5 Courts sized 21m x 21m, sports flooring to be provided by BAHKC
- VIP stand: 15-20 seats with backdrop
- Audience seat platform
- Team dugout: 10-12 seats x 2 (Home team, Away team)
- Game Official area: long table and chairs for 4 people



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- vi. First-aid area: long table and chairs for 2 people, Tournament Office: 3m x 3m
Marquees x2 with chairs and tables, Reception long table and chairs for 2 people
- vii. Backdrop (8'h x 10'w) behind home plate
- viii. Speaker x 4 and control panel with operator
- ix. LED wall around the court: H1m W21m x 2
- x. Setup the 2mH fences provided by BAHKC

1.2 Team rest zone

- i. Physiotherapy room: 3m x 3m R8 x1 with chairs and tables, light
- ii. Changing Room for player , R8 with door, light
- iii. Team Rest zone Long table and chairs for total 60 pax
- iv. Media work zone Long table and chairs for total 20 pax
- v. Banner Poster including printing 3-5 pieces
- vi. Signage for each zone

2. Area A

- i. Sports flooring sized 16m x 16m, sports flooring to be provided by BAHKC
- ii. with H1m fences surround the area provided by BAHKC

3. Area C

- i. Backdrop
- ii. Stage
- iii. Setup warm-up court portable barrier to separate home & away team in game day
- iv. chair for guest 100pax

- 4. All power supply connections, including both manpower and equipment, should be included in this quotation.
- 5. All venue designs must be presented in mock-up formats (e.g., 3D diagrams, concept drawings), and designer fees should be included in the quotation.
- 6. Registered Structural Engineer (RSE) Report & Required License, Insurance



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Remarks:

- ♦ Please provide quotation under each item.
- ♦ Alternative is welcome

References 參考:

Floor plan, site map, venue photos

https://drive.google.com/file/d/138-YdoS_zWQR1ExrrXcGLdxEmT1ynsjt/view?usp=sharing

Past events video 昔日活動視頻

YouTube stream

<https://youtu.be/gVy0uxULyxY>

Notes 說明:

- i. The quoted price submitted in the quotation is deemed to be inclusive of the execution of the works in accordance with the submissions on technical resources and technical proposals. No hidden costs or additional expense such as work overtime fee, transportation or meals allowance will be considered.
- ii. The submitted quotation shall **remain open for 16 days** from the deadline of submitting proposal
- iii. You may consider your tender to be unsuccessful if no offer with you within those 16 days.



中國香港棒球總會
THE BASEBALL ASSOCIATION OF HONG KONG, CHINA

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Enquiry 查詢

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