



REQUEST FOR PROPOSAL

徵求計劃書

Our Ref. : 2024B5WC/433.05
本會參號 _____

Date 日期	:	12. 04. 2024
Pre-meeting for presenting proposal 遞交計劃書預會日期	:	19. 04. 2024 09:00-12:00 (to be scheduled with each interested contractor) (按個別有意承包商安排)
Deadline for submitting proposal 計劃書遞交日期	:	30. 04. 2024
Site visit for selected contractors 獲選承包商視察場地日期	:	31. 05. 2024 15:00-17:00
Project Subject 項目名稱	:	WBSC Baseball5 World Cup 2024 – Venue Design & Setup 會場設計及佈置
		Recognised as an “M” Mark event by the Major Sports Events Committee 獲大型體育活動事務委員會認可為「M」品牌活動
Event Organizer 活動主辦單位	:	World Baseball Softball Confederation (WBSC) 世界棒壘球總會
Event Host 活動承辦單位	:	The Baseball Association of Hong Kong, China (BAHKC) 中國香港棒球總會
Event Date 活動日期	:	07 ~ 12. 10. 2024
Event Venue 活動場地	:	Central Harbourfront Event Space 中環海濱活動空間
Setup Date 佈置日期	:	04 ~ 05. 10. 2024
Dismantle Date 清拆日期	:	13. 10. 2024
Servicing Period 服務期	:	05. 2024 – 10. 2024

Scope of Work/Service 工作/服務範圍:

Venue Design & Construction with the following facilities

1. Competition Area

1.1 Main Court

- i. Baseball5 Courts sized 21m x 21m, sports flooring to be provided by BAHKC
- ii. Spectator stand: 600 seats
- iii. Filming platform H3m behind home plate
- iv. Container house 兩櫃合併連天面平台樓梯 x 2; roof top Commentator area: 3 channels (Cantonese, English, Mandarin), each channel two commentators, total 6 people
- v. Team Bench: W4-5m (10-12 delegates) x 2 (Home team, Away team)



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- vi. Game Official area: long table and chairs for 4 people
- vii. Announcer area: long table and chairs for 2 people
- viii. 12 national/regional flags size 4 (each team brings their own flag) and one WBSC flag to be hanged on both field
- ix. LED Scoreboard W4.5m H3.5m
- x. LED wall around the court: H1m W21m x 2
- xi. Field boards: H1m W13.5m x 2

1.2 Secondary Court

- i. Baseball5 Courts sized 21m x 21m, sports flooring to be provided by BAHKC
- ii. Spectator stand: 400 seats
- iii. Court Roof
- iv. Filming platform H2m behind home plate
- v. Container house 兩櫃合併連天面平台樓梯 x 2; roof top Commentator area: 3 channels (Cantonese, English, Mandarin), each channel two commentators, total 6 people
- vi. Team Bench: W4-5m (10-12 delegates) x 2 (Home team, Away team)
- vii. Game Official area: long table and chairs for 4 people
- viii. Announcer area: long table and chairs for 2 people
- ix. 12 national/regional flags size 4 (each team brings their own flag) and one WBSC flag to be hanged on both field
- x. LED Scoreboard W4.5m H3.5m
- xi. LED wall around the court: H1m L21m x 2
- xii. Field boards: H1m L13.5m x 2

2. Warm-up Court

- i. Sports flooring sized 21m x 21m, sports flooring to be provided by BAHKC
- ii. with H1m fences surround the area
 - L21m x 2 sides
 - L13.5m x 2 sides
- iii. Dugout for home team and away team
 - Tent: 3m x 6m/pc x 2 pcs

3. Changing room (Male x 2; Female x 2)

- i. Location 1: behind Warm-up Court
- ii. Location 2: behind the Stage

4. Stage

L32' x W16' x H0.6m



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5. Tents (尖頂高端帳篷) 3m x 3m with: total 56 sets

- 1 long table (120 x 60 cm)
- 2 chairs
- 三面圍布
 - i. Operation Area x 9 pcs
 - ii. Team Dining Area x 6 pcs
 - iii. Press Area x 3 pcs
 - iv. Ticket Office x 1 pc
 - v. Exit x 1 pc
 - vi. Information x 2 pcs
 - vii. Booths for Sports Trial / Food & Beverage (F&B) / Other products x 34 pcs
 - ◆ Booth for Rental 攤位出租
 - ◆ Booth name (front top) 簡單招牌 (正上前方)
 - ◆ 13A socket x 1



6. Event Arch

- i. Location 1: Gate 1 Public Entrance
- ii. Location 2: Gate 3 Public Entrance
- iii. Location 3: Gate 8 Vehicle Access & Team & Staff Entrance

7. Portable Toilet x 6 pcs

8. Ticket Gate

Location: Gate 1 Public Entrance

9. Exit

Location: Gate 3

10. Generator

Refer to the Host Agreement item 8(e) ...a view to address WBSC's concerns, LOC will arrange a backup power generator at the Event.

11. Press Area

See item 5 Tents 3m x 3m

12. Mixed Zone

Post-event interview

Backdrop: L12m x H3m



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13. Mascots Area

Images to be provided by BAHKC.

14. Photo Spot

Theme

15. Team Introduction Gallery and Display of Champion Trophy

12 participating teams' introductory video and photos

Last champion, MVPs, High5 Award

16. Guest Reception

17. Lighting for night operations

Cover whole site

Tower lighting

18. Registered Structural Engineer (RSE) Report & Required License, Insurance

Remarks:

- ◆ **Please provide quotation under each item.**
- ◆ **Alternative is welcome**

References 參考:

Guidelines for the Publicity 宣傳指引

- ◆ Promotion Channel for "M" Mark Events issued by the Culture, Sports and Tourism Bureau (文化體育及旅遊局 "CSTB")
- ◆ Guidelines on Publicity and Acknowledgment for Grantees from The Hong Kong Jockey Club Charities Trust (香港賽馬會慈善信託基金 "HKJC Charities")

Download guidelines 下載指引

<https://drive.google.com/drive/folders/1Dn247zMLrJrtDTLJKvylP3eebxiKElUx?usp=sharing>

Floor plan, site map, venue photos

<https://drive.google.com/drive/folders/1soFDZEXmXiKBe8guuh-XTY5fQp8iWNYR?usp=sharing>



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Past events video 昔日活動視頻

YouTube stream

Baseball5 World Cup 2022 (41 videos)

www.youtube.com/watch?v=3QXwD5Zb_Yg&list=PLNfAZNpzw3dYIRFNOeN82VESLH-ujixfZ

Baseball5 World Cup 2022 WBSC website

<https://www.wbsc.org/en/events/2022-baseball5-world-cup/home>

Notes 說明:

- i. The quoted price submitted in the quotation is deemed to be inclusive of the execution of the works in accordance with the submissions on technical resources and technical proposals. No hidden costs or additional expense such as work overtime fee, transportation or meals allowance will be considered.
- ii. The submitted quotation shall **remain open for 90 days** from the deadline of submitting proposal, i.e. 31 July 2024.
- iii. You may consider your tender to be unsuccessful if no offer with you within those 90 days.



中國香港棒球總會
THE BASEBALL ASSOCIATION OF HONG KONG, CHINA

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Enquiry 查詢

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WeChat: HKBaseballAssn



小红书:

