



香港棒球總會

HONG KONG BASEBALL ASSOCIATION

香港棒球總會有限公司

董事選舉

The Hong Kong Baseball Association Limited
Election of Directors

2018-2020年度董事會董事選舉辦法
2018-2020 Board of Directors Election Procedure

香港棒球總會(棒總)兩年一度的董事會董事選舉將於二〇一八年十月二十六日(星期五)晚上7時30分假香港銅鑼灣大球場徑一號奧運大樓舉行的2018年周年大會中進行，有關選舉及提名辦法如下，特此通知：

The Board of Directors of the Hong Kong Baseball Association (the Association) to be elected every two years, the election will be run in the 2018 Annual General Meeting that to be held on **Friday, 26 October 2018, 7:30 p.m., in Olympic House, 1 Stadium Path, Causeway Bay, Hong Kong.** Below please find the nomination requirements and the election procedures:

1. 本會董事之選任，除棒總章程另有規定者外，應依本辦法辦理之。
Except as otherwise provided by law and regulation or by this Association's Articles of Association, elections of directors shall be conducted in accordance with these Procedures.
2. 通則 General Requirements
 - 2.1 提議董事會選任十五(15)人擔任董事。
To propose the Board shall consist of fifteen (15) elected members.
 - 2.2 被提名人資格 Eligibility of Nominee
 - 2.2.1 須為棒總有效[#]正式會員* 及
Must be a valid[#] full member* of the Association
 - 2.2.2 年滿十八歲或以上*
Age 18 or above*
 - 2.2.3 按棒總章程第30條，董事年屆法定退休年齡(75歲)應於下一次周年大會前向董事會申請辭任。
A director who reaches his or her age of 75 years' old shall retire from the Board no later than the date of the upcoming Annual General Meeting.
[#] 已申請取消會籍或被取消會籍者其會籍均屬無效。
Invalid membership including who wrote to cancel the membership or being revoked the membership.
*截止提名日計 As at the date of the nomination deadline.
 - 2.3 截止日期及時間：2018年9月10日(星期一)中午12時(香港時間)
Closing date & time: 12:00 noon (Hong Kong Time) on 10 September 2018 (Monday)
 - 2.4 提名委員會會議日期：2018年9月18日(星期二)
Date of Nomination Committee Meeting: 18 September 2018 (Tuesday)

3. 提名委員會Nomination Committee

3.1 功能及目的 Function and Purpose

本會遵照企業管治守則之規定成立「提名委員會」(委員會)。委員會由棒總董事會(董事會)委任非董事成員組成。委員會將根據棒總既定的2018-2020年度董事會董事選舉辦法審核候選人資格，考慮候選人之獨立性及其能力後。向董事會提出建議合資格參選名單以供棒總永久會員(Full Member)於2018年周年大會中選出當屆建議的董事會人數，以確保所有提名均為公平及透明。

The Association set up the 'Nomination Committee' (the Committee) in compliance with the requirement of the corporate governance code. The Board of Directors (the Board) appointed people who are not the board members of the Association to form the Committee. The responsibilities of the Committee are examining the candidates' eligibility according to 2018-2020 Board of Directors Election Procedure, assessing of the independence and skills of the candidates. To propose the list of qualified candidates to the Board and allow the Full Members of the Association to vote the required number of directors in the 2018 Annual General Meeting, to ensure fair and transparent procedures for nomination.

3.2 組成Composition

委員會由非董事成員組成，包括兩名棒總顧問團成員以及一名外界成員。成員如下：

- ☞ 香港棒球總會財務小組顧問周尚冰先生
- ☞ 香港棒球總會議事顧問李錦泉先生
- ☞ 中國香港體育協會暨奧林匹克委員會(港協暨奧委會)副會長霍啟剛太平紳士

The Nomination Committee comprises members who are not board members of the Association, including two members from the Advisory Board of the Association and one external member. Members include:

- ☞ Mr. Chow Sheung-bing, Advisor on Finance Committee of the Association
- ☞ Mr. Laurence Lee, Counselor of the Association
- ☞ Mr. Kenneth K. K. Fok, JP., Vice-President of Sports Federation & Olympic Committee of Hong Kong, China (SF&OC)

4. 提名方式 Nomination Procedure

- 4.1 現任董事於選舉當天任期屆滿，在符合章程下，可獲再次提名。

The term of office of all existing directors shall expire on the date of the election. He/she can stand for reelection if no violation of the conditions specified in the Articles of the Association.

- 4.2 被提名人須經由一名董事提名，及另兩名正式會員和議。

A nominee should be proposed by one existing director and endorsed by two full members.

- 4.3 **參選人**(現任董事或其他被提名人)均必須填妥以下三份文件(缺一不可)，密封於信封內，信封面註明「2018-2020年度董事會董事選舉表格」，致「董事選舉提名委員會」，將**正本**於2018年9月10日中午12時(香港時間)前投入或郵寄至設於香港銅鑼灣大球場徑一號奧運大樓一樓1003室香港棒球總會辦事處的「2018-2020年度董事會董事選舉」提名表格收集箱內。逾期遞交、文件不全、電子版，概不受理。

All **candidates** (including existing directors or nominee) are required to complete and submit a full set of nomination documents in **original**, three forms as listed below, put in a sealed envelope, with “2018-2020 Board of Directors Nomination Form” marked on the front side of the envelope, and shall be submitted to the “HKBA Board of Directors Election Nomination Committee”, and placed in the “2018-2020 Board of Directors Election” Nomination Form Collection Box situated at Room 1003, 1/F., Olympic House, No. 1 Stadium Path, Causeway Bay, Hong Kong before 12:00 noon (Hong Kong Time) on 10 September 2018. Late submissions, incomplete applications, digital copies, will not be accepted.

香港棒球總會辦事處辦公時間為：

星期一至五，上午九時至一時及下午二時至六時；星期六、日及公眾假期全日休息

Office Hours of the Association:

Mondays to Fridays: 9:00a.m. to 1:00p.m. and 2:00p.m. to 6:00p.m.

Closed on Saturdays, Sundays and Public Holidays

表格一 Form A	參選人履歷(連同近照乙張) Candidate Resume (with recent headshot photo)
表格二 Form B	參選人利益申報表 Candidate Declaration of Interests Form
表格三 Form C	參選人參選抱負 Candidate Aspiration

- 4.4 提名委員會將於提名委員會會議中審核提名人資格並向董事會提出建議合資格參選名單以供棒總永久會員(Full Member)於2018年周年大會中選出當屆建議的董事會人數。

The Nomination Committee will examine the candidates' eligibility in the Nomination Committee Meeting and propose the list of qualified candidates to the Board and allow the Full Members of the Association to vote the required number of directors in the 2018 Annual General Meeting.



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5. 舉選辦法 Election Procedure

- 5.1 棒總將於2018年9月24日或之前以書面通知各參選人是否合資格參選。

The Association will write to inform the candidates about their eligibility by 24 September 2018.

- 5.2 合資格之參選人將參與於2018年10月26日舉行之香港棒球總會2018周年會員大會中的董事選舉，當中最多15位參選人將當選為2018-2020年度董事會董事；如有超過15位參選人，其中得票最高的頭15位參選人將當選。

All qualified candidates will stand for the election at the 2018 Annual General Meeting of the Association to be held on 26 October 2018. Up to 15 candidates will be elected to directors for the term 2018-2020. In case there are more than 15 qualified candidates, the top 15 qualified candidates receiving the highest numbers of the vote will be elected.

- 5.3 當第15名參選人與第16名參選人或更多合資格參選人所得的票數相同時，出席當晚2018周年大會的正式會員及持有授權票者將就同票數的候選人即場進行多一次投票，選出第十五名董事。

If the 15th and 16th or more qualified candidates receive the same number of votes, a second round of election for these qualified candidates will be held. Full members of the Association and proxy-holders attending the 2018 Annual General Meeting will cast their vote to elect the 15th director.

- 5.4 在董事選舉提名截止後申請為正式會員者，不可以於2018-2020年度董事選舉中投票。

Members who submit their Full Member application after Board of Directors Election Nomination deadline are not eligible for voting in the 2018-2020 Board of Directors Election.

查詢 Enquiry:

香港棒球總會秘書處

Secretariat of the Hong Kong Baseball Association

電話 Tel: (852) 2504 8330

06.08.2018